

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	August 1, 2007- June 30, 2008; Please refer to Page 2.
Termination Clause	None.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	FAU will not receive confidential student information.
Warranties	Please refer to Page 2.
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida.

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Page 2.
Payment Terms -Lump sum, installments -Payment Due dates -Late fees	Please refer to Page 2.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	No.
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

By: Walter Dillard 6/14/07
Attorney (Name and Date)